

Montlake Community Club Board Minutes
December 8, 2015
Café Lago

The meeting opened at 7:05 p.m. at Café Lago where dinner was served during the meeting. In attendance were board members Bryan Haworth, Michele Layton, Bob DeLay, Kathy Laughman, LeAna Alvarado-Smith, Kerry Clayman, Juan Lopez, Tomitha Blake, and Lori Sabado.

Approval of the Minutes: Michele made and Bob seconded a motion to approve the minutes from the November 2015 meeting as written. The minutes were approved by acclamation.

Treasurer's Report: Michele reported that she will have a final budget proposal to present to the board for its approval at the January 2016 meeting.

Old Business

Holiday Light Fundraiser: Bryan reported that the fundraiser at Café Lago, on Sunday, December 6, to help pay for the holiday lights generated \$2,000.00. \$800.00 of this amount was donated by Café Lago from a percentage of their sales that day. It was also suggested that there are additional donations from the community but no amount was mention.

Glam and Tonic, Jay's Montlake Cleaners and Café Lago were mentioned as three of the merchants who made very generous contributions to the event. Bryan will recognize these and all the other contributing businesses in an article that will appear in our hard copy edition of the *Montlake Flyer* scheduled to be available for delivery in early January. Kerry offered to assist Bryan with will sending written "thank you" to these same merchants.

Small and Simple Grant Update: Kathy reported that she had a teleconference with Karen Selander, our project manager from the Seattle Department of Neighborhoods, at which Karen suggested some minor changes to the work plan and the budget as proposed in the already approved grant application. She and Lyle Bicknell also critiqued the Request for Qualifications (RFQ) draft and suggested edits. (The edits to the RFQ have been made and resubmitted to Karen for final review.) The edits to the grant application are in process and should be finished soon. In addition, MCC is required to submit documentation of \$1,000,000 General Commercial Liability insurance coverage with the City of Seattle as an additional insured. Kathy has sent Michele, MCC Treasurer, a separate email on this requirement.

Montlake Flyer Hard Copy Update:

1) The distribution originally scheduled for December has been moved to January for the first edition with the following issue to be distributed in June. The next edition will be published and distributed in December 2016. This decision was taken after a vote of the board, in response, to a motion made and seconded by Bryan and Bob respectively. The first edition will be distributed January 4 – 9, 2016.

2) Kerry, who has been tasked with the branding and promotion of the MCC, will be assisting in the *Flyer's* production by providing copy editing services.

Board Members Bios Update: Kerry reported that three board members have not yet submitted their bios and/or photos which were due end of November. Kerry is working with LeAna who will upload them on to the *Montlake.Net* website.

Snow Brigade Update: Lori reported that her schedule will not allow her to coordinate the snow brigade program this year and we need to put a call out to the community for a volunteer to handle this MCC project. Kathy will submit an article to Michele for the hard edition of the *Montlake Flyer* and will also upload it to the website.

Meeting with NOAA about Expanding the Bill Dawson Trail: Lyle Bicknell, board members, Bob, Sharsti and Lionel Job and others met with John Gorman from NOAA and Stewart Toshach, Chief of Operations for the NW Fisheries Science Center on November 30. Bob and Bryan reported that Mr. Gorman was very open to discussing the Bill Dawson trail accessing their property. Mr. Gorman reported he did not know what WSDOT's current plans are with respect to the trail and has not had any input. Sharsti suggested at this meeting that the existing trail be kept but could also fork and follow the shoreline on NOAA's property to connect up with E. Hamlin, perhaps through the Yacht Club's parking lot.

Montlake Neighborhood Boundary Change: Bryan talked to the Capitol Hill Association representatives who say their organization does not represent the area east of 24 Avenue E. at E. Helen Street down the hill to Lake Washington Blvd. E. The MCC board proposal is to move the south neighborhood boundary passed E. Galer to E. Helen along 24 Avenue E. to Lake Washington Blvd E. on the eastside. Michele made a motion and Tomitha seconded it that we adopt this boundary change and it was approved. Since the Montlake boundaries are identified in the MCC by-laws, the next step is to change the MCC by-laws which require a 2/3 vote of approval from the membership voting. We must post this proposal in the *Montlake Flyer* for 30 days for the community to consider. (All residents or persons who work in Montlake are members.) Members may submit their votes on line prior to 30 day deadline but will not be counted until after that date. The final tally will be taken 40 days from the publication date and will be announced on *Montlake.Net*

CUCAC Representative Update: Tomitha reported that she is still recruiting a Montlake resident to represent Montlake at the CUCAC meetings. This representative would send a brief report to the board on any topic discussed at a monthly CUCAC meeting that might affect Montlake neighborhood.

MCC Board Letter Regarding Bus Service Update: Bryan reported that he has not received any responses from the recipients of our letter protesting the elimination of the No. 25 bus route and the curbing of service on the No. 43 bus route. He thanked the board members, Sharsti, Kerry and Kathy who crafted the letter.

New Business

23rd CIP Upcoming Meeting: Bryan will be attending this meeting along with other interested Montlake residents on December 16, at which the scope of the third phase of the 23rd Avenue project from E. John to I-520 will be discussed.

Montlake Business Association (MBA) Next Steps: Juan reported that he has been meeting informally with the local business owners. When will the stop light be installed across the street at the intersection of 24 Avenue E. and E. Lynn Streets? The business owners want to know when.

He is also inquiring about the registration process through Seattle Police Department for signifying local businesses as "safe houses" for protection of people who may be harassed or threatened.

February is Safety Month: Bryan wants to organize a block watch meeting with all the block watch captains at which a police representative will attend in February. He is planning to submit a "month of awareness" notice in to the *Montlake Flyer*.

The meeting was adjourned at 9:06 pm. The next scheduled meeting will be January 12, 2016 at 7:00 p.m. in the conference room of the Boyer Children's Clinic lower conference room.

Respectfully submitted,

Kathleen Laughman
MCC Board Secretary