

**Montlake Community Club Board Minutes**  
**August 9, 2016**  
**Boyer Children's Clinic Lower Conference Room**

**In attendance:**

Board members: Bob DeLay, Bryan Haworth, Kerry Clayman, Sharsti Sandall, Michele Layton, Yvonne Werner, Tyler Blitz, Carol Cordy, and Lori Sabado. Rohit Manokaran joined the meeting at approximately 8pm.

Project lead for Montlake Business Development Plan: Kathy Laughman

Meeting commenced at 7:10pm.

**Discussion of June meeting minutes**

- Sharsti reviewed the new online process of approving minutes. She suggested that the emails were OK, but would be nice to condense the comments and approval process. Alternatives such as Google docs or other apps were discussed, and will be looked into. Sharsti requested that everyone reply promptly with their comments and subsequent approval, preferably within a week. Yvonne clarified that emails should be only to Sharsti rather than replying to all.
- There was a brief discussion about emails in general and a request to decrease the amount we send/receive. One idea put forth was to have the traffic/transportation committee handle all the emails regarding traffic and report to the board at each meeting. Perhaps this could be achieved by having separate email groups.

**Treasurer's report**

- Michele reported that we have a total of \$28,496.98 in the bank (\$4,287.92 in checking, \$2,560.01 in savings, and \$21,649.05 in money market account)
- Bryan asked about donations and Michele reported that the only recent one was from Kathy's boss, who donated \$400 in her name when she retired from UW.

**Night-Out Event**

- Bryan has reimbursement requests for Night Out. He mentioned this is the 3<sup>rd</sup> year we have offered a \$75 reimbursement.
- Bob asked if the night out coincides with the Block Watch program, but Bryan informed us that it did not. Michele then informed the board that the year to date break-ins for our precinct is 3600. Total for all of last year was 900.

**OLD BUSINESS**

**Business district improvement update:**

- Kathy reported that there was a meeting of the Montlake business owners on July 12th and Paul Fuesel and Liz Gibson from Studio KPG to discuss the development project. The business owners brought up concerns about traffic and parking. After hearing Paul and Liz's ideas and plans, they were enthusiastic about the traffic diet, increased parking and wider sidewalks and thought these changes would enhance the business district.
- The July 26<sup>th</sup> outreach meeting with the neighborhood was a great success. There were an estimated 100+ attendees including 75 people who signed the attendance sheet. Many residents asked how they can help save the Montlake Market. In anticipation of this question a handout with suggestions on how to get informed and involved was prepared for distribution at this meeting. (This handout is also being distributed at the Montlake Blvd Market.) We received many comments on the proposed design changes- some handwritten, some by email. KPG is currently compiling them. One recommendation that Kathy proposed and KPG is looking into is to extend the road diet from E. McGraw to E. Miller or E. Louisa. Kathy had taken photos of the damaged guard rail and chain link fence at E Louisa and Montlake Blvd E. to provide evidence for extending the road diet. This extension would slow down traffic and decrease the likeliness of cars running into the guard rail and fence. After we receive the "comments report" from KPG, the plan is to set up another meeting with business owners and KPG to continue the development process.
- Kathy is having a meeting with Scott Baker (owner of Montlake Market and Gas Station) tomorrow (8/7) at 5:00. The community is very invested in keeping the market and the gas station open. The MCC steering committee wants the business owner to know our goal is to integrate the market area into the development plan and sees it as the gateway to the "downtown Montlake business district."
- Kathy mentioned that all volunteers need to report their hours worked on the business district development plan. She needs to report all volunteer hours via the grant website. There is a plan for one more community-wide comment gathering meeting, to be held in September, followed by a community-wide open house early next year to reveal the final conceptual plans. She mentioned that with strong support from the community for the final development plans, the more likely SDOT will accept our plan for construction as part of the Phase III of the 23<sup>rd</sup> corridor improvement project.
- Kathy and Bryan also told us about plans that the owner of the Montlake Market had in place to upgrade the buildings. It was in the works before they heard the announcement at WDSOT's SR 520 Update Open House on June 28 to demolish these businesses. Bryan and Kathy noted that there are 31 employees at the market and 4 at the gas station who would lose their jobs if WSDOT has its way.
- No results of studies regarding the traffic diet yet. Results should be coming in September.

#### **Yard sale**

- Date is set for Oct 1<sup>st</sup>. An email and announcement on *Montlake.Net* are coming.
- Lori requested that she needs a budget. She estimates that costs will be around \$1000.

- There will be no packet for participants to pick up this year- everything is going to be online. Rohit is helping with online sign up on Montlake.net. People will sign up and upload a picture to a site where they can include a link to pictures. Working on interactive map to PIN the address on the map to find it, which will be embedded in *Montlake.Net*
- Discussion on size of yard signs. We decided it is better to spend more money on big signs for advertising around the neighborhood and keep yard signs small. Hard copy maps will be made for the businesses. Bryan suggested we print 100 small signs for people's yards and 50 big ones for advertising, some of which can be used for the sandwich boards. Kerry suggests an image on the homepage. Motion was put forth for a budget of \$1000 for signs and marketing efforts (Tyler) number of signs at Lori's discretion, Kathy seconded motion. All approved.
- Yvonne called the blue truck to arrange for a second truck on the day of the yard sale, but they won't have more than one truck. They also insisted that any donation items need to be bagged or boxed. We discussed other options for donation trucks and then Bryan put forward an idea to have a "free giveaway" in the Montlake market parking lot after the sale is over for people that want to get rid of stuff instead of taking it to a donation site. He is going to talk to Aaron at the market and run this idea past him.
- Lori had another idea about incorporating a contest or something similar to get people talking with neighbors. She suggested maybe we could have photography contest to see who could find the most interesting item at the yard sales. Others pitched in ideas about a having a raffle for items from the business owners (gift certificates to merchants) for those who donate some of their proceeds to the MCC. We decided to keep the ideas coming and make decisions at the next meeting.

**Block Watch Signs:** Bryan has ten signs and will choose locations based on visibility and major arterials

### **Turkey Trot**

- Sharsti reported that she was almost finished with the application. She requested a committee to help with planning and reported on options for using a third party to handle online registration. One option is to use a website like Active.com. The cost is \$3.95/person and can be split between the host and participant, covered by the host, or paid for entirely by the participant. This led to a discussion on whether to have a participation fee and if so what it should be. We settled on something between \$15-\$20 with the thought that any proceeds would go towards a food bank or charity of our choice.
- A discussion also ensued about how many participants this might draw and whether we should possibly wait until next year. Bob reminded the board that we started the yards sale just 3 years ago and that it had grown each year and that we shouldn't wait. A budget was also discussed. Sharsti proposed \$2000, but felt that we would likely get enough participants to cover the costs. Bob made a motion to proceed with Turkey Trot and approve a budget for \$2000, Tyler seconded it and the motion carried.
- The board discussed limiting the race to 250 people. No decision made yet.
- Committee was formed for the race (Yvonne, Carol, and Bob volunteered) and they will have a meeting next week at Sharsti's house.

## **CUCAC update**

- Next meeting we will have a CUCAC representative to give 20 min presentation.

## **Montlake Flyer**

- Michele had to leave the meeting so Bryan announced he would email Michele to ask about the ETA for when the flyer would be printed and ready for dispersal.

## **NEW BUSINESS**

### **520 Neighborhood Transportation Committee-**

- Committee was formed based on a common concern about design of lid and the impact on traffic, the environment, and surrounding neighborhoods
- Led by Barbara Wright. Members include: Lionel Job, Tracy Dominguez, Pete Delany (President of Portage Bay/Roanoke) and John O'Neil, Kathy Laughman, and Bryan Haworth)
- Have already had meetings with WSDOT, SDOT, and city.
- Committee will be meeting weekly and posting articles on Montlake.net.
- Tomorrow (8/10/16) Tracy and Kathy are talking to aides of Kshama Sawant and Mike O'Brien in hopes to convince the city to take more ownership on how the 520 project impacts the neighborhoods.

**Meeting with Kemper Freeman:** On Thursday August 11<sup>th</sup>, Bryan, Kathy, Lionel, and Nancy Johnson are meeting with Kemper Freeman. The purpose for meeting is to confirm his intent for maintaining ownership of the market and gas station property and to ask him to participate in a neighborhood-wide meeting.

**Possible Board Vacancy:** Rohit is resigning due to conflicts with classes he has signed up for. He will be unable to make any of the 2016-17 meetings. Motion was put forth by Tyler to keep him on as a technical advisor. The motion was seconded and passed. Rohit also made a motion for Kathy to step back in as a board member and fulfill the one year position. She felt that we should try and recruit someone else since she will be working with the board for the year regardless. The board decided to keep the position open for now.

**Web Page Update:** Kerry is working to update the *Montlake.Net* website to include links to current events and information. We also discussed removing the donation ticker since it always says \$0 and the goal is arbitrary.

The meeting ended at 9:35 p.m.

Respectfully submitted,

Sharsti Sandall  
MCC Secretary